

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Less

#### **FY20-007 – Eligibility for Offering Before and/or After School Child Care, Summer and Non-School Day Programs for Elementary, Middle, High and Exceptional School Children Centers**

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to award the Request for Proposal (RFP) – FY20-007 – Eligibility for Offering Before and/or After School Child Care, Summer and Non-School Day Programs for Elementary, Middle, High and Exceptional School Children Centers with twenty (20) vendors for a period of three (3) years upon execution of agreement by all parties through August 31, 2022 with an option for two (2) additional one (1) year renewal periods and an additional one hundred and eighty (180) days after the expiration period, if necessary. This RFP will replace RFP 17-004V. This RFP provides childcare services for students enrolled in Broward County Public Schools. There is no financial impact to the District for these services.

#### **Goods/Services Description**

##### **Responsible: Before & After School Child Care (BASCC)**

The School Board of Broward County, Florida (SBBC), received from non-profit charitable providers of child care services, proposals for eligibility for offering before and/or after school child care, summer and non-school day program services on-site for elementary, middle, high, and exceptional school children centers for three (3) consecutive school years commencing 2019 through 2022. Each consecutive school year is defined as the beginning of the calendar school year through the end of the summer programs school year. All programs, hours, and dates shall be determined by each location. For the purpose of the RFP, an elementary school will include pre-school and early childhood students. SBBC reserves the right to change the summer work schedule. If the work schedule is altered, a notice of the change will be given to providers sixty (60) days prior to the start of the summer calendar, allowing providers adequate time to prepare.

The mission of the District's Before and/or After School Child Care, Summer, and Non-School Day programs is to provide students with: 1) An inclusive child care program which is safe and nurturing, in a comfortable environment; 2) A cultural enriching program that promotes the physical intellectual, emotional, and social development of each child; and 3) A program that meets the highest quality of child care standards.

The providers are required to have a trained campus monitor on campus fifteen (15) minutes before the program begins and fifteen (15) minutes after the last student leaves.

Currently, there are over 27,000 children being served in two hundred and fourteen (214) before and after school child care programs and locations with summer camp programs. Programs at elementary, middle, high schools, and centers are either operated by the school or a private provider. The school principal, in collaboration with the school parents, before and after care parents, and School Advisory Committee, will select the provider for the school.

Each provider shall be responsible, during the term of the contract, to make sure all personnel employed under this contract are properly badged with an SBBC issued identification badge. Each provider shall be responsible, during the term of the contract, to make sure insurance certificates are current and updated with the District's Risk Management department. Failure to properly badge employees or keep insurance certificates current for this contract shall result in the provider being found in default of their contract.

Private providers of childcare operate typical fee-based programs or Children's Services Council (CSC) funded programs. Funding provided by CSC may only be issued to private providers. The students attending these programs receive additional academic and social-emotional learning assistance. CSC also provides funding to

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service special needs students, dropout prevention for middle schools, and job study programs in the high schools. BASCC programs do not receive any federal funding from Title I to provide services.

#### **Procurement Method**

**Responsible: PWS**

The procurement method chosen is through a competitive solicitation, which is required by Purchasing Policy 3320, Part II, Rule D, and Florida Administrative Code 6A-1.012(7).

This solicitation was released to the public from February 28, 2019 through March 28, 2019, where two hundred and seventy-six (276) vendors were notified, forty-two (42) vendors downloaded the RFP documentation. Previously awarded vendors were notified as well through Demandstar.

The RFP opened on March 28, 2019, at 2:00 PM and SBBC received twenty-three (23) proposals. The evaluation was held on April 24, 2019, at 9:00 AM. Twenty-one (21) vendors were being recommended for award. On August 7, 2019, one provider, Firewall Centers, Inc., asked to withdraw their proposal from award as the company wanted to focus on tutoring services rather than providing a before or after school child care program. Now, twenty (20) providers are being recommended at the September 4, 2019, Board Meeting.

There are two (2) parts to the RFP. The first part was for services offered for before and after-school programs. The second part was for summer and non-school day programs. Each part was evaluated separately and distinct from the other. Recommendations for the award were made to providers which met all requirements of the RFP and received sixty-five (65) points (out of a total of ninety-five (95) points) or higher during the evaluation process.

SBBC reserves the right to limit or increase the pool of providers to provide the services included in the RFP each subsequent year (anniversary date) of the term of this contract if deemed necessary by SBBC. The proposals were evaluated by an evaluation committee to determine their eligibility under the terms and conditions of this RFP. Subject to School Board approval, additional providers may be approved and added to the pool of eligible child care providers at a later date. Regardless as to the year a provider is added to the pool of eligible providers to this RFP, all awards will be terminated at the end of the calendar school year 2022, unless the contract is renewed for the additional years.

A multiple award was made in order to provide a pool of qualified providers. All student fees are to be collected by and paid directly to the provider by the parent or guardian. Only providers approved by this contract as a qualified provider will be authorized to offer services. SBBC reserves the right to have the Office of the Chief Auditor audit providers' fee collection procedures, fee schedules, and all records i.e., financial, attendance, at any time, if it is in the best interest of the District to do so.

#### **Financial Impact**

**Responsible: PWS and BASCC**

There is no Financial Analysis Worksheet provided for this RFP. This RFP provides income (revenue) to the District. Services are paid directly to the Providers by the parents. Providers with fee-based (parent paid) programs provide the District with fifteen (15) percent of their gross revenue collected, ten (10) percent goes to the school itself and five (5) percent to the general fund. CSC and city-based programs do not provide any additional revenue. The five (5) percent allocated to the District pays for expenses to run the program. All programs administered through the Before & After School Child Care programs are funded by parents/guardians and funds left at year-end remain within the program.